



Speedwing Training (Asia) Pte Ltd

1 Goldhill Plaza, #01-27, Singapore 308899

Tel: 65-6256-7555

Website: www.speedwing.org

Email: sg.enquiry@speedwing.org

Moving Beyond Borders, Learning Beyond Limits

Work Holiday Program Singapore Registration Form *For Applicants*

This form may take you 30 minutes to fill in.
You will need the following information to fill in the form:

- Personal Particulars
- Foreign Identification Number/Work Permit Number (if applicable)
- Travel documents/Passport Information
- Education details

Please fill in all fields. Indicate 'Not Applicable' or 'NA' when necessary. Do not leave any field blank. Incomplete applications will not be processed.

Please write legibly.

This registration form contains **12** pages.

Please be assured that the details you provide below will not be disclosed to any third party for commercial purposes.

Visit www.speedwing.org for more information



Work Holiday Program Singapore Student Registration Form

Personal Particulars

Family name (as in passport)										Recent Photograph														
										<i>-Please paste recent photograph here-</i>														
Given name (as in passport)																								
Alias (where applicable)																								
Date of Birth (DD/MM/YYYY)										Gender														
		/					/			<input type="checkbox"/> Male					<input type="checkbox"/> Female									
Country of Birth										State/Province of Birth														
Race										Nationality														
Religion										Denomination														
Passport number										Foreign Identification Number <small>(given only if you have lived/studied/worked in Singapore previously)</small>														
Country of Passport Issue										Place of Passport Issue														
Date of Passport Issue (DD/MM/YYYY)										Date of Passport Expiry (DD/MM/YYYY)														
		/					/					/					/							
Marital Status										Marital Status														
<input type="checkbox"/> Single					<input type="checkbox"/> Married					<input type="checkbox"/> Separated					<input type="checkbox"/> Divorced					<input type="checkbox"/> Widowed				

Contact Information	
Personal contact number	Skype Username
Primary e-mail address	Secondary e-mail address
Postal address	
State/City	Country
Emergency Contact Information	
Name	Relationship to Applicant (Immediate Family Member)
Personal contact number	Home contact number
Primary e-mail address	Secondary e-mail address
Postal Address	
State/City	Country

Education Information				
Name of Awarding Body/Institution/University which awarded/will be awarding the qualification				
Full name of university/educational institute currently attending/attended				
Academic and Professional Qualifications awarded/will be awarded				
Mode of study				
<input type="checkbox"/> Full-time	<input type="checkbox"/> Part-time	<input type="checkbox"/> Distance learning	<input type="checkbox"/> Others Please specify:	
Country of university		Faculty of study		
Course of study/major		Duration of study		
Period of Study		Year of graduation		
From (MM/YYYY) To (MM/YYYY)				
Status				
<input type="checkbox"/> Currently pursuing qualification		<input type="checkbox"/> Completed and awarded qualification		<input type="checkbox"/> Gap year
Employment Selection				
Industries of choice (Rank up to 3 choices, 1 being most preferred, 3 being least preferred)				
<input type="checkbox"/> Accounting/Finance <input type="checkbox"/> Administrative/Human Resources <input type="checkbox"/> Art/Media/Communications <input type="checkbox"/> Building/Construction <input type="checkbox"/> Computer/IT <input type="checkbox"/> Education <input type="checkbox"/> Engineering <input type="checkbox"/> Entertainment		<input type="checkbox"/> Food & Beverage <input type="checkbox"/> Healthcare <input type="checkbox"/> Manufacturing <input type="checkbox"/> Retail/Services <input type="checkbox"/> Sales/Marketing <input type="checkbox"/> Science <input type="checkbox"/> Tourism/Hospitality <input type="checkbox"/> Others (Please specify: _____)		
Preferred start date of WHP		Preferred end date of WHP		
Preferred duration of WHP employment (maximum of 6 months does not include traveling time)				
<input type="checkbox"/> 2 months	<input type="checkbox"/> 3 months	<input type="checkbox"/> 4 months	<input type="checkbox"/> 5 months	<input type="checkbox"/> 6 months

Personal Qualities
What are your strengths?
What are your hobbies/interests?
Describe any previous job experience.
Why did you choose to come to Singapore for Work Holiday Program?
Why should you be selected for the Work Holiday Program?
What do you expect to achieve out of the Work Holiday Program?

How did you learn about this program?		
<input type="checkbox"/> Flyer/Brochure <input type="checkbox"/> Friends/Family <input type="checkbox"/> Internet <input type="checkbox"/> Magazines <input type="checkbox"/> Newspapers	<input type="checkbox"/> Past participants <input type="checkbox"/> School event <input type="checkbox"/> Television/Radio <input type="checkbox"/> Website <input type="checkbox"/> Others (Please specify: _____)	
Immigration Declaration		
Please tick accordingly.		
(a) Have you ever been refused entry info or deported from any country?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
(b) Have you ever been convicted in a court of law in any country?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
(c) Have you ever been prohibited from entering Singapore?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
(d) Have you ever entered Singapore using a different name or passport?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
(e) Have you ever been a Singapore Citizen or Singapore Permanent Resident?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
(f) Are you a currently Singapore Citizen or Singapore Permanent Resident?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
(g) Have you ever studied or worked in Singapore?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If your answer is 'Yes' to any of the above, please furnish the details below:		

Declaration and Undertaking by Applicant		
I have read and fully understood, and I agree to abide by all Terms and Conditions of the Work Holiday Program set forth on Page 7.		
Signature of applicant	Name of applicant	Date

For Official Use only:	
Remarks:	
Official signature	Date

Terms and Conditions

- (1) Each applicant confirms that all information given above is true and correct to the applicant's best of knowledge.
- (2) Applicants give consent to Speedwing and the Government of Singapore to obtain from and verify information with any person, organization or any other source for assessing the application.
- (3) The applicant may be subject to prosecution if he/she has provided any information, which is false in any material particular or is misleading by reason of omission of any material particular.
- (4) The applicant is fully aware of the requirements that he/she needs to meet in participation of the Work Holiday Program Singapore.
- (5) Applicants are responsible for considering personal health and safety needs when applying for or accepting a place on the program. Should applicants suffer from any health or other condition that would create a risk for them while abroad, they should not apply.
- (6) Participants are responsible for reading and carefully consider all materials made available that relate to safety, health, legal, environmental, political, cultural and religious customs and conditions in Singapore.
- (7) Participants are responsible for making sure he/she departs Singapore no later than the expiry of his/her pass. He/she shall also show proof of return or onward journey from Singapore prior to the collection of the pass.
- (8) Participants are responsible for the compliance of any quarantine and medical surveillance imposed under regulation 8(2A) of the Immigration Regulations of Singapore.
- (9) Participants shall ensure that he/she shall have sufficient personal funds of at least S750 per month (from personal funds or from wages) to finance his/her stay in Singapore.
- (10) Participants shall ensure that he/she has the necessary personal coverage for any medical expenses incurred during his/her stay in Singapore. The program fees do not include insurance coverage nor medical allowance. Speedwing does not provide services for insurance or medical care.
- (11) Participants shall agree to pay all fees in accordance with the requirements of Speedwing through whom he/she is submitting an application.
- (12) Participants are responsible for submitting all requested documentation in a timely fashion for processing. Speedwing cannot be held responsible for any additional costs incurred due to delays in submitting documentation.
- (13) All applicants will have to go through an interview before attaining a job.
- (14) It is the responsibility of applicants to exercise due care once in possession of any important documentation and/or visa. The cost of replacing these items must be borne by applicants if misplaced.
- (15) Participants must supply Speedwing with the information of his/her next-of-kin to be contacted in the case of emergency. These details must be included in the form.
- (16) All participants are required to comply with all Singaporean Government visa and immigration requirements.
- (17) All travel before, during and after the program is at participant's own risk. Any participant who chooses to operate motorized vehicles is responsible for obtaining the necessary license, permission and insurance and does so at his/her own risk.
- (18) If, during the course of the program, applicants encounter any difficulties with safety, health, job, housing, they must notify Speedwing as soon as possible by phoning Speedwing at +65-6256-7555 during business hours or at the emergency number.
- (19) Participants are responsible for all of his/her acts along with any loss or damage resulting therefrom while on the program. He/she agrees to indemnify and hold harmless Speedwing and any other party that has suffered loss by reason of his/her conduct.
- (20) Under no circumstances are job positions guaranteed. Even in the case when an employer represents that a job is being held, this does not constitute a binding contract that the job will be available when the participant arrives. The employer's commitment is one of good faith only. In addition, if the participant is not fluent in English and/or does not arrive on time and/or has misrepresented any statement in the application, there is an extremely high likelihood the position will not be available for the participant. In addition, if the participant does not meet the contractual obligations with the employer or with Speedwing, the agreement with Speedwing may, at Speedwing's sole discretion, be terminated.
- (21) Participants must work for the employer listed on their Job Offer Agreement. If, for any reason, a change of employer becomes necessary, participants must contact Speedwing and get approval before changing jobs.
- (22) Participants are required to maintain communication with their employer prior to arrival, notify them in advance of their arrival and departure dates and advise them of any changes to their travel itinerary due to Immigration delays or any unforeseen circumstances.
- (23) Due to factors beyond Speedwing's control, some jobs have uncertain start dates and hours of work. The participant must be able to support himself/herself in Singapore until receiving wages.
- (24) Speedwing is not responsible for the participant's expenses incurred if for any reason the participant has not started work by the agreed date.
- (25) Once a participant accepts a position with a Speedwing-sourced employer, he/she agrees to stay at that place of employment for the duration of the program.
- (26) In case of change of job or of premature termination of job, or if the employment is terminated before the end of the program for any reason, or if the participant decides to return home early, no fees will be refunded.
- (27) Speedwing makes no presentation or warranty of any kind, expressed or implied, as to the suitability of the Program for any participant and Speedwing disclaims as such warranties to the full extent of the law.
- (28) If a participant is fired from his or her job for violation of employer policies, he or she will be withdrawn from the program with no refund of program fees.
- (29) If a participant's original job ends before the intended working dates as agreed, it is the participant's responsibility to inform Speedwing as soon as possible.
- (30) This Contract is the binding contract between the participant and Speedwing.
- (31) The conduct of the Work Holiday Program Singapore is subject to Ministry of Manpower approval and may change without notice.
- (32) The participant understands that perceived or actual epidemics can seriously delay, disrupt, interrupt or cause the cancellation of entire programs. The participant agrees to assume all risks and losses (including financial) which result from any such occurrence.
- (33) Speedwing does not own or operate any entity which is to or does provide goods or services for the program including, for example, arrangements for or ownership or control over houses, apartments or other lodging facilities, airline, vessel, bus or other transportation companies, food services or entertainment providers, etc. All such persons and entities are independent contractors. As a result, Speedwing is not liable for any negligent or willful act or failure to act of any such person or entity, or of any third party. Without limitation, Speedwing is not responsible for any injury, loss, or damage to person or property, death, delay or inconvenience in connection with the provision of any goods or services occasioned by or resulting from, but not limited to, acts of God, force majeure, acts of war or civil unrest, insurrection or revolt, strikes or other labor activities, criminal or terrorist activities of any kind, overbooking or downgrading of accommodations, structural or other defective conditions houses, apartments or other lodging facilities (or in any heating, plumbing, electrical or structural problem therein), mechanical or other failure of airplanes or other means of transportation or for any failure of any transportation mechanism to arrive or depart timely, dangers associated with domestic or wild animals, sanitation problems, food poisoning disease, lack of access to or quality of medical care, difficulty in evacuation in case of medical or other emergency, or for any other cause beyond the direct control of Speedwing.
- (34) Speedwing reserves the right to refuse any representation of any applicant that Speedwing deems does not meet the Program eligibility requirements or any applicant that Speedwing does not deem appropriate to accept in the general interests of the Program. In the event that Speedwing refuses an applicant and acceptance on the Program, a refund will be given before the applicant completes his or her application.
- (35) Participation on the Program begins when the participant legally enters Singapore and terminates on the day of departure from Singapore (within the legal program dates). Participation on the Program will end a maximum of 6 months from arrival in Singapore. Participants must arrive at least 3 days before the commencement of employment in Singapore.
- (36) Speedwing will assist in the application for a Work Holiday Pass if a participant meets the Work Holiday Program Singapore requirements, but cannot guarantee that the Ministry of Manpower of Singapore will issue a pass.
- (37) Once a participant has commenced his/her travel to Singapore, Speedwing cannot amend the program dates as listed on the Work Holiday Pass nor Singapore visa for any reason. The pass cannot be extended. It is the participant's responsibility to check prior to travel that the dates are correct.
- (38) Speedwing reserves the right to dismiss from the Program any participant who is deemed by Speedwing to be a danger to him/herself or others or whose conduct is deemed to be detrimental to the Program. In the event of such a dismissal, Speedwing shall not be liable and shall not be required to return any fees paid by the participant.
- (39) No fee will be refunded at any stage of time once the participant arrives into Singapore to begin the Work Holiday Program. There will also be no refund should Speedwing withdraw representative.

Applicant's Name	Applicant's Signature	Date (DD/MM/YYYY)
		/ /



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ANNEX A

Moving Beyond Borders, Learning Beyond Limits

LETTER OF AUTHORIZATION

To whom it may concern:

I, the undersigned, hereby authorize **Speedwing Training (Asia) Pte Ltd** to act on my behalf in all manners relating to application for document authorization, including signing and collection of all documents relating to these matters. Any and all acts carried out by Speedwing on my behalf shall have the same affect as acts of my own.

This authorization is valid until further written notice from the undersigned.

Sincerely,

Signature

Date

Undersigned Applicant’s Details

Name of Applicant: _____
Passport Number of Applicant: _____
Date of Birth: _____
Country of Origin: _____
Name of School: _____



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ANNEX B

Moving Beyond Borders, Learning Beyond Limits

MEDICAL HEALTH DECLARATION FORM

Name of Applicant: _____

Passport Number of Applicant: _____

Date of Birth: _____

Country of Origin: _____

Name of School: _____

Q1. Are you aware of any circumstances regarding your health or capacity to work that would interfere with your ability to perform the duties of the position?
In answering this question Yes or No you are also covering factors such as: existing or exposure to infectious diseases, taking of medication/treatment on a regular basis (daily, weekly, monthly)

NO[] YES[], if yes, please provide details.

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Website: www.speedwing.orgEmail: sg.enquiry@speedwing.org**ANNEX C****Moving Beyond Borders, Learning Beyond Limits****FINANCIAL DECLARATION FORM**

I, the undersigned, hereby declare that I have sufficient finances and funds to proceed with the Work Holiday Program in Singapore. In lieu with the fact that my monthly wage may not be sufficient to support my monthly living expenses, I will ensure that I have funds of at least S\$1,000 per month from personal savings, parents or monthly wages to sustain my living expenses throughout the entire length of stay in Singapore on the Work Holiday Program.

I understand that all participants must have with them, upon arrival into Singapore, a cash amount equivalent to S\$2,000 to settle any housing deposit, local bank account opening and the first month's living expenses.

I also understand that some housing providers require tenants to make a full payment of the entire duration of stay upfront and I will ensure that I have sufficient funds to support my accommodation expenses.

I understand that Speedwing will not be responsible for any participant's financial liabilities. Should I be financially inept to proceed with the Work Holiday Program at any time, Speedwing reserves the right to withdraw me from the Program.

Sincerely,

Signature

Date



Work Holiday Program Singapore Application Submission Checklist

No.	Items to Submit	Submitted? (√)
1	Completed Work Holiday Program Registration Form	
2.	An updated resume/CV with recent photograph	
3.	A cover letter stating your intentions and goals	
4.	A student status letter from your university (if you are an undergraduate)	
5.	An academic transcript from your university (if you have graduated)	
6.	A copy of your passport particulars page	