

APPLICATION FOR PROGRAM EXTENSION

Applicant First Name:

Applicant Last Name:

APPLICATION CHECKLIST (Application is not complete without each of the following)

- Copy of valid passport *(on your Beacon application)*
- Application for Program Extension *(see page 2-5 of this document)*
- Academic Endorsement for Extension *(current students only – see page 5 of this document)*
- Applicant Declaration for Extension of Program *(see page 5 of this document)*
- Fee Disclosure Form
- New DS-7002 Training/Internship Placement Plan–Extension Version *(to be completed through the CIEE Exchange Programs Online portal)*

APPLICATION FOR PROGRAM EXTENSION

Applicant First Name: _____

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PROGRAM/APPLICANT INFORMATION

Last Name: _____

Middle Name: _____

First Name: _____

Which program are you participating in?: Internship USA Career Training USA

Passport Expiration Date (mm/dd/yyyy): _____

Passport Number: _____

DS-2019 Number: _____

New Proposed Training Plan End Date: (mm/dd/yyyy): _____

Date of Return to Home Country (mm/dd/yyyy): _____

Must be no more than 30 days after the New Proposed Training Plan End Date as listed above.

ACADEMIC ENDORSEMENT AND PROOF OF STUDENT STATUS

Current students must verify with their academic institution that they can extend their J-1 program. Please include updated proof of enrollment or a letter from your university with your extension application. Alternatively, you can ask an Academic Advisor or Department Head from your university to complete the form below.

Note to Academic Representative: Please complete in English and do not use abbreviations.

Name: _____

Title: _____

Telephone: _____

Email: _____

Name of Academic Institution: _____

Website: _____

I certify that _____ may extend his/her Internship program for an additional _____ months.

His/her academic coursework will resume on _____ (mm/dd/yyyy).

Signature: _____

Academic emblem or seal: _____

*If the Intern has graduated since the original program start, please attach a copy of the diploma.

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FEE DISCLOSURE (fees that will be collected by the CIEE International Representative, CIEE or the U.S. Government)

| Fee | | Amount (Please specify currency: _____) | Inclusions |
|--|-----------------------|---|--|
| Program fee | Internship USA | Career Training USA | <ul style="list-style-type: none"> - Application fee - Agent support pre-departure - U.S. Sponsor support - Orientation - Insurance Plan (for policy details visit www.ciee.org/insurance) - Screening for program - Administrative costs |
| | 1 month: _____ | 1 month: _____ | |
| | 2 months: _____ | 2 months: _____ | |
| | 3 months: _____ | 3 months: _____ | |
| | 4 months: _____ | 4 months: _____ | |
| | 5 months: _____ | 5 months: _____ | |
| | 6 months: _____ | 6 months: _____ | |
| | 7 months: _____ | 7 months: _____ | |
| | 8 months: _____ | 8 months: _____ | |
| | 9 months: _____ | 9 months: _____ | |
| | 10 months: _____ | 10 months: _____ | |
| | 11 months: _____ | 11 months: _____ | |
| | 12 months: _____ | 12 months: _____ | |
| | 13 months: _____ | 13 months: _____ | |
| | 14 months: _____ | 14 months: _____ | |
| | | 15 months: _____ | |
| | | 16 months: _____ | |
| | | 17 months: _____ | |
| | | 18 months: _____ | |
| | | 19 months: _____ | |
| | 20 months: _____ | | |
| SEVIS fee | | | - U.S. government administrative cost |
| Visa interview fee | | | - U.S. government administrative cost |
| Promotion Placement fee | | | - Discount |
| Expedite fee | | | - All costs related to finding a placement |
| Other services | | | - Expedited forms and/or application review |
| Total fees (excluding airfare, housing, & transportation) | | | |
| Flight (estimated cost) | | | - Round-trip airfare (this is the typical cost – actual price will depend on destination and dates selected) |
| Housing fee | | | - This is the typical cost – actual price will depend on location |
| Transportation fee | | | - This is the typical cost – actual price will depend on location |

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FEE DISCLOSURE (CONTINUED)

Cancellation and refund policy:

Other program costs and pricing notes:

PARTICIPANT FEE AGREEMENT

I verify that I was provided with a copy of the CIEE Internship USA & Professional Career Training USA application, which includes the full terms and conditions for the program. I confirm that I have reviewed the complete pricing information in this document and fully understood the costs of the program before I paid a non-refundable deposit. I understand that stipends might not cover the entirety of program and living expenses and that I should have access to additional personal funds.

Except as specifically modified herein, the terms of the CIEE Internship USA & Career Training USA application I previously signed remain in full force and effect.

Name Printed:

Signature:

Date (MM/DD/YYYY):

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1. What have you learned from this training experience so far both, professionally and culturally?

2. What new skills do you hope to obtain during the extension period that you did not develop during the original training period?

3. What new cultural experiences do you hope to have during the extension period?

APPLICANT DECLARATION FOR EXTENSION OF PROGRAM

I certify that additional time is necessary in order to fully maximize my professional training in the U.S. I understand that all of the declarations and statements that I made on my original application continue to be in effect during the extension phase of my Internship/Training program.

Signature of Applicant: _____

Date: _____

Printed name: _____